

**AGENDA**

- 7:00 p.m. Announcement that the meeting is being recorded and Public Comment.
- 7:05 p.m. Jane Schwerdtfeger to discuss use of Grove Cottage
- 7:15 p.m. Brendhan Zubricki – Town Administrator's Report for the period covering September 11<sup>th</sup>, 2010 through September 24<sup>th</sup>, 2010 regarding the following items:
- Essex heritage Scenic Byway Update
  - Department Heads Meeting
  - Animal Control Officer and Animal Health Inspector Stipends
  - Centennial Grove Committee Charge
  - Essex Police Benevolent Association Collective Bargaining
  - Annual Heating Oil Quotations
  - Finance Committee FY12 Budget Planning and Outreach
  - Signage on Town Property
  - Quarterly Report
  - Draft November 15, 2010 Special Town Meeting Warrant
  - Seaport Bond Bill Boardwalk Funding
  - PTO Halloween Event, Centennial Grove
- 7:30 p.m. Taintor & Associates to discuss draft of final report.
- 9:00 p.m. Senator Tarr and Representative Ferrante

Other Business:

- **Approve the expenditure of \$135.00 from the Luther Burnham Fund to Ramie Reader for replacement of light fixtures in the Library.**
- **Approve the expenditure of \$729.50 from the Luther Burnham Fund to Whitmarsh Lock & Safe Co. for repair of the front door to the Town Hall.**
- Approve and sign the weekly warrant in the amount of \$159,984.27.
- Approve and sign the minutes for the September 13<sup>th</sup>, 2010, Selectmen's Open Meeting and the Selectmen's September 13<sup>th</sup>, 2010, Executive Session.
- Approve a request from Carl and Mildred Darrow to add their daughter's name to their lease for the property at 4 Robbins Island Road (Map 19, Lot 58).
- Review and approve a GASB 45 proposal from Primoris Benefit Advisors to perform a triennial update for FY 2011, 2012, and 2013
- Ratify the Chairman's signature on an Application for Waiver of Household Hazardous Waste Collection Requirements as part of a State-wide effort to collect out-dated medications and to safely dispose of them.
- Discuss Executive Session minutes language.

- Approve a request from North Shore United Way to erect a thermometer sign on the library-side of the Town Hall.

Licensing Board:

Auction Permit:

- Robert E. Landry, L.A. Landry Antiques, for use on Tuesday, October 19, 2010, between the hours of 10:00 a.m. and 9:00 p.m., within the confines of 125 Main Street.

One-Day Wine & Malt License:

- Joan B. Houghton, Woodman's Inc., for use on Saturday, October 9<sup>th</sup>, 2010, between the hours of 12:00 noon and 9:00 p.m. within the confines of Woodman's Tented Area at 121 Main Street.

REMINDER: The Essex Division of the Cape Ann Chamber of Commerce will meet on Tuesday, September 28<sup>th</sup>, 2010, at 8:00 a.m. at Periwinkles Restaurant.

REMINDER: After 25 years of service to the Town, Nancy Muniz, the Water Department Clerk, has decided to retire. There will be a reception at the Village Restaurant Wednesday, September 29<sup>th</sup> from 4 p.m. to 6 p.m. Light refreshments will be served.

REMINDER: The next Board of Selectmen's meeting will be held on Monday, October 4<sup>th</sup>, at 7:00 p.m. in the T.O.H.P. Burnham Library.

REMINDER: The Selectmen will attend a joint meeting with the School Committee and the Finance Committee on Wednesday, October 13<sup>th</sup>, 2010, at 7:30 p.m. in the Manchester Essex Regional Middle High School.

REMINDER: There will be a Conomo Point informational meeting sponsored by Taintor & Associates on Thursday, October 14, 2010, at 7:00 p.m. in the cafetorium at the Essex Elementary School.

REMINDER: The Annual Essex Clamfest will be held on Saturday, October 23<sup>rd</sup>, 2010.

REMINDER: A Special Town Meeting will be held, beginning at 7:30 p.m., at the Essex Elementary School on Monday, November 15, 2010.